

## Research Project „Questioning Sequences in Coaching“

### Declaration of consent for participation (Client)

I have read the document of information on the project and was orally informed about the goals and the process of the research by \_\_\_\_\_, which was both comprehensible and thorough. As part of the pre-operation discussion, I was able to ask questions, which were answered to my full satisfaction. I, by my own choice, agree to participate in the study and I had enough time to come to this decision. I received a copy of the document of information and declaration of consent.

#### Data protection

I am aware that, in this study, personally identifiable information will be processed, which will take place by virtue of statutory provisions and requires, in line with Art. 6, para. 1 (a) of the General Data Protection Regulation<sup>1</sup>, the following declaration of consent:

I was informed and voluntarily agree that the project staff of the **Alpen-Adria University of Klagenfurt**, the **Leibniz-Institut für Deutsche Sprache Mannheim**, and the **Zürcher Hochschule für Angewandte Wissenschaften** will take the following measures to be able to use my data for research and teaching purposes: The sociodemographic data will be pseudonymised. The passages in the audio and video recordings that include personal names or other information that may identify a person will be masked. This means that the section in question will be covered with a noise in the audio format and visible hints (such as name tags) will be blurred in the video. In the course of textualization (transcription) of the data, names and other information that render an identification of a person or institution/organisation possible will be replaced by an alias.

I was informed and voluntarily agree that the video recording of the coaching sessions of my coaching process may be analysed and assessed for the in the document of information stated purposes. The data is secure from unauthorised access. The original data will be retained for ten years following the completion of the study and deleted afterwards.

Furthermore, I agree that the data and video recordings of coaching sessions used in this research project, if required, will be used for further scientific questions in the field of linguistics, psychology, or linguistic-psychology in coaching.

Participation in the study is voluntary. I am aware that this consent can be revoked, in spoken or in written form, at any time without giving any reasons. The lawfulness of processing the data up to that point is not affected. In addition, I have the opportunity to clarify pending questions with the head of project (Prof. Dr. Eva-Maria Graf) at any time.

Zürcher Hochschule  
für Angewandte Wissenschaften

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<sup>1</sup> Although the European Union's General Data Protection Regulation is not valid in Switzerland, the procedure corresponds with the one used by the Swiss National Science Foundation.

## Datenverwendung

I was informed and voluntarily agree that the recordings and transcripts of the used data may only be used for scientific and teaching purposes. The data, in the form described above<sup>2</sup>, may only be used in the following context:

- as data base for research projects
- for the education of junior researchers (e. g. in seminars and lectures)
- as visual aids during scientific events
- in scientific publications

For these purposes, the data will be used in anonymous form at all times.

With my signature, which I may withdraw at all times without giving any reasons, I hereby declare my willingness to participate in the study.

**Study participant** (name in block capitals): \_\_\_\_\_

.....  
Place, date

.....  
signature

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## Person responsible for obtaining informed consent

As part of a pre-operation discussion, I informed the client about the aim and the process of the study. A copy of both the document of information and declaration of consent was handed over to the client.

Person responsible (name in block capitals): \_\_\_\_\_

.....  
Place, date

.....  
signature

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<sup>2</sup> Gradation and alterations are possible and can be added.